

Leadership Edmond Application: 2018 - 2019

PLEASE CONSIDER THE FOLLOWING INFORMATION BEFORE SUBMITTING AN APPLICATION:

MISSION

Leadership Edmond is a leadership development program designed to provide community leaders with a deeper understanding of the critical issues affecting the Edmond area. This program also provides an ongoing source of diverse leaders who are prepared and committed to serve as catalysts and sustainers of positive change for the quality of life in the Edmond area.

The program begins with a two-day out of town retreat in August which focuses on community leadership skills and team building. The remaining eight, one-day long sessions meet once a month, from 8:00 a.m. - 5:00 p.m., and each focus on a specific community topic such as city government, education, state government and volunteerism.

Class size is limited to 35 individuals. Businesses with less than 500 employees will be limited to one participant, businesses with 500-1,000 employees will be limited to two participants, and businesses over 1,000 employees will be limited to 5 participants. Class members are selected to represent a broad range of occupations and backgrounds.

Participants receive in-depth exposure to the critical issues facing the community through lectures, discussion groups, on-site visits, simulations and other leadership development activities. Participants also get a chance to meet key community leaders. The location and format of each session is different. The program enables participants to develop their leadership capacities, build strong relationships and prepare themselves for the challenges of years to come. The 2018-2019 class will be the 34th class of Leadership Edmond.

COMMITMENT

The course consists of a **mandatory two-day out of town opening retreat**, eight one-day sessions and a graduation. As with all worthwhile endeavors, this program requires a definite commitment of time on the part of each participant. **If you are unable to attend the opening retreat, please do not apply.** Leadership Edmond reserves the right to remove participants from the program if deemed necessary.

Attendance is mandatory for successful completion of the program. Absence from one full session (or attendance accumulation of partial sessions that equals one full session) will make the participant ineligible to graduate. Outside reading and attendance at one Edmond City Council meeting, one Edmond School Board meeting and one Chamber event are also required. You will also have the opportunity to serve on a local nonprofit board of directors during the year.

Required Program Session Dates for 2018 - 2019

**Please note these are all Monday dates and are from 8 a.m. - 5 p.m.*

Opening Reception - August 7, 2018 at 5:30 PM	January 14, 2019
Mandatory Opening Retreat - August 27 & 28, 2018	February 4, 2019
September 24, 2018	March 11, 2019
October 15, 2018	April 8, 2019
November 5, 2018	Graduation - April 25, 2019 at 6:00 PM
December 3, 2018	

INSTRUCTIONS

- Complete each section.
- Limit your answers to the space available in this form. Do not send additional information.
- **One photograph in professional dress to be used for class directory: Send electronically (preferred) or attach one (1) 3" x 5" photograph to the original application.**
- Partial financial assistance is available on a limited basis. If an applicant wishes to apply for financial assistance, they must submit a written request at the time their application is submitted.
- **One letter of recommendation.**

Applications:

- **Must be signed by both the candidate and the employer (if not self employed).**
- **Must be received in the Edmond Chamber office no later than 5:00 p.m. on Wednesday July 18, 2018.**
- **Program tuition is due July 23, 2018, otherwise your spot may be given to the next qualified applicant. Under no circumstance will a participant be able to start program without payment being received.**

TUITION

Each applicant accepted for the program is required to pay tuition of \$995 for Chamber members and \$1195 for non-members. Tuition includes class materials, meals, overnight lodging at opening retreat and name tag. Payment can be made by personal check, corporate check, or major credit card and must be received by July 23, 2018, in order to secure participants spot in the class. If payment is not received by July 23, 2018 the open spot will go to an alternate applicant. Tuition is non-refundable. Under no circumstance will a participant be able to start program without payment being received.

Leadership Edmond

Edmond Area Chamber of Commerce, 825 E Second St. Ste #100, Edmond, OK 73034
Phone: 405.341.2808 Fax: 405.340.5512 E-mail: abowen@edmondchamber.com

PLEASE RETAIN THIS PAGE FOR YOUR RECORDS.

A program of the



Presented by:



Leadership Edmond

Leadership Edmond Application - Class XXXIV

Please type or print. Applications that are not legible will be returned. All applications are confidential.

PERSONAL INFORMATION

Last Name: _____ First Name: _____ Name preferred: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Preferred E-mail: _____

Do you need (special accommodations, disability, special dietary, etc.)? Explain: _____

Have you ever completed a leadership program before? (If so, please note location and date.) ____ No ____ Yes

Organization: _____ City/State: _____ Date: _____

Emergency Contact:

Name: _____ Phone: _____ Relationship to you: _____

Have you ever been convicted of a felony? ____ No ____ Yes

If yes, please explain: _____

*The sole purpose of requesting this **optional information** is to help us fulfill our commitment to have an age and gender diverse group of participants.*

Date of Birth: _____ Gender: ____ Male ____ Female

EMPLOYMENT INFORMATION

Present Employer: _____ How long employed there: _____

Type of Business: _____ Title/Position: _____

Employer's Address: _____ City: _____ Zip: _____

Work Phone: _____ Work Fax: _____ Work E-mail: _____

Briefly describe your responsibilities: _____

Previous Employer _____ Dates Worked: _____

Type of Business: _____ Title/Position: _____

GENERAL INFORMATION

(Please type or print in blue or black ink only.)

Why do you want to be a part of Leadership Edmond? What objectives do you hope to gain through your experience with Leadership Edmond? _____

What do you think is the most pressing issue in Edmond? How would you deal with this issue? _____

Who is a leader in your life that has made the most impact on you and why? _____

What do you consider your most significant leadership contribution(s) or achievement(s) related to your occupation/vocation or your community? _____

If you have not been involved in your community, what has inhibited your involvement in the past and what has changed to allow you to be involved? _____

GENERAL INFORMATION CON'T

Please list vocational/professional organizations in which you have been active. (Do not include civic organizations, public office or political activity.)

Organization	Dates of Membership	Position Held/Responsibilities

Please list your civic, religious, political, social and other activities in order of importance to you. (Note location if other than Oklahoma.)

Organization	Dates of Membership	Position Held/Responsibilities

EMPLOYER AUTHORIZATION

I approve the submission of this application and support the time and financial commitment required to participate in this program.

Signature of Employer: _____ Title: _____

Name (typewritten): _____ Date: _____

ENROLLMENT AGREEMENT

I have cleared my calendar on the appropriate dates. If I am selected, I will attend the mandatory opening retreat, participate in each session and comply with the additional responsibilities to complete the program. I also understand that the program tuition is due July 23, 2018, otherwise my spot may be given to the next qualified applicant.

Signature: _____ Date _____

Due to the collaborative relationships the Edmond Chamber cultivates with community partners, and the flexibility permitted by employers for their employees to participate with Leadership Edmond during typical business hours, if a participant does not successfully complete the Leadership Edmond program, the employer will be notified of the missed commitments. By submitting this form, both the employer and applicant understand this process.

Application for Leadership Edmond Class XXXIV: \$995 for Chamber members and \$1195 for non-members
Payments submitted with your application will be processed immediately following your acceptance to the program.

___ Check Enclosed (Payable to: Edmond Chamber) ___ Invoice me (Edmond Chamber members only)

___ VISA ___ MasterCard ___ American Express ___ Discover

Account No: _____ Exp. date _____

Signature: _____

I give permission to have my picture taken at the sessions and for the class picture: ___ Yes ___ No